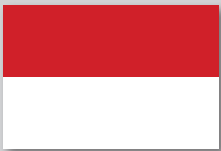


## Republic of Indonesia



### About Indonesia

**Capital City:**

- Jakarta

**Monetary Unit:**

- Rupiah (IDR)

**Major Language:**

- Bahasa Indonesia, English

**Main Exports:**

- Oil & natural gas
- Textiles
- Electrical appliances
- Rubber

### Our Immigration Services in Indonesia

**Business Travel** – Guidance and assistance with visa applications for foreign nationals who require a Visit Visa or Limited Stay Visa for short-term business travel or training

**Work Authorization and Long Stay**

**Visas** – Applications for approval of the Foreign Manpower Utilization Plan (“RPTKA”), recommendation letters, and work permits (“IMTA”) filed with the Ministry of Manpower and Transmigration (“MOMT”) and Limited Stay visa (“VITAS”) applications for working purposes

**Applications for Limited Stay Permit (“KITAS”), Multi Exit Re-Entry Permit (“MERP”) and Blue Book** – For foreign nationals with work authorization, filed with the local immigration office

### The Indonesian Economy

Home to over 245 million people, Indonesia is a nation that has weathered the global financial crisis relatively smoothly. During the crisis, Indonesia outperformed most of its regional neighbors and the Indonesian Central Bank anticipates that the economy will grow as much as 6.5% for the year 2011. Its debt-to-GDP ratio in recent years has declined steadily because of increasingly robust GDP growth.

Increasing investment by both local and foreign investors has also supported Indonesia’s economic growth. During the first administration of President Yudhoyono, the government made significant reforms in the financial sector to stimulate foreign investment and reduce corruption. It is a member of the Group of 20 and has the largest economy in Southeast Asia. Its main export markets are Japan, Singapore and the United States.

<http://tinyurl.com/22pbbu>

<http://tinyurl.com/6xfwagb>

For detailed information about Indonesia’s Economic Outlook, visit the World Bank web site at: <http://tinyurl.com/3z2qldr>

### Business Travel to Indonesia

Foreign nationals who wish to travel to Indonesia for business should ensure their passports are valid for at least six months beyond the intended dates of stay and contain at least one blank visa page. Business travelers to Indonesia will require either a Visit Visa, Visit Visa on Arrival, or Non-Visa Short Term Visit facility, depending upon their nationality. The Ministry of Foreign Affairs maintains a list of entry requirements and information regarding its missions abroad at the following link: <http://tinyurl.com/3pscq2e>

Indonesia permits entry for business travelers who will perform a variety of non-remunerative activities, including professional and commercial activities such as consultations, negotiations, business meetings, marketing, product promotion activities, and conferences. Engaging in business activities for compensation is strictly prohibited as a business visitor and employers that do not secure appropriate work authorization for their foreign workers may be subject to criminal penalties.

Some regions in Indonesia are restricted and require pre-approval before entry. Such regions include Poso and Irian Jaya/West Papua. To enter these restricted areas one must first receive special authorization from the Indonesian authorities.

### Living in Indonesia

Indonesia is an independent republic consisting of more than 17,500 islands spread over 3,400 miles along the equator. The main islands include Java, Sumatra, Bali, Kalimantan (Borneo), Sulawesi (Celebes), Papua, Halmahera, and Seram. With more than 245 million people and 300 ethnic groups, Indonesia is the fourth most populated country in the world. Approximately 124 million people live on the island of Java, which is one of the most densely populated areas in the world.

Certain areas in Indonesia are under Shariah Law which is defined under the Islamic Faith. It is enforced by a separate police force in Aceh, northern Sumatra. The application of Shariah Law is inconsistent and foreign nationals are rarely confronted by their violations of Shariah Law. Foreign nationals are encouraged to respect local customs and dress modestly.

*Continued on next page.*

## Indonesian Business Culture

Honor and respect for the individual is the basis of Indonesian culture. Indonesians value loyalty and family. These values are translated into the business world.

It is advisable to be punctual to business appointments and present your business card to the receptionist immediately upon arrival as well as during the meeting. Business cards in English are acceptable.

During business meetings handshakes and a slight nod are customary when meeting for the first time. After the first meeting a handshake is no longer necessary and a slight bow or nod will suffice.

Men should wear suit and jacket for the first business meeting and women should wear skirts and blouses (never sleeveless) or dresses. Muslim customs of modesty should be honored.

## Indonesian Work Permit Process

1

“Rencana Penggunaan Tenaga Kerja Asing (“RPTKA”) application with the Ministry of Manpower and Transmigration and Recommendation Letter for visa application for working purposes

2

VITAS application by the foreign national at the Indonesian embassy or consulate abroad (for entry to Indonesia within 90 days) and IMTA application by the Indonesian sponsor

3

Within seven days of arrival, applications for KITAS, MERP and Blue Book must be made

## How Goel & Anderson can assist your organization in Indonesia

Organizations that wish to employ foreign workers abroad require an immigration service provider with a record of successfully coordinating and delivering global, business immigration services for multinational organizations. Goel & Anderson practices exclusively in the field of immigration to assist your company with the recruitment, hiring, and retention of foreign workers across the globe, including Indonesia. We understand that time and resources are valuable to your business and that staffing an international project can be critical to your business’ reputation and success. We are committed to efficiently delivering business immigration solutions that combine broad global coverage with a depth of local expertise.

We carefully select co-counsel who share our service and compliance-oriented approach to meet the needs of organizations doing business in the global marketplace. Our Global Immigration Practice group and local counsel work closely together to ensure comprehensive business coordination and seamless delivery of services. Our immigration services include end-to-end processing, including: work

authorization and visa application preparation and filing; detailed guidance on the visa stamping and post-entry process; and tracking key expiration dates. Personal representation at the Indonesian embassy or consulate abroad and local immigration office may be available.

Generally, only locally registered entities may sponsor foreign nationals for work permits in Indonesia. Thus, if your company’s Indonesian office anticipates engaging foreign talent, an early analysis of immigration options and strategies, as well as a thorough understanding of the sponsorship obligations, will better position your project for success. We also understand that despite careful planning, emergent issues can arise. We are well positioned to assist your business to address unexpected business requirements. Because global immigration matters do not occur within a vacuum and the law is infrequently static, we seek local experts who may also assist with a range of related legal services, including corporate formation, contracts, employment agreements, licensing, and transactions and who will advise of changes in policy and procedures.

With headquarters outside of Washington, DC in Reston, Virginia and operations in Pune, India, Goel & Anderson is an immigration firm that is international in scope and personal in nature. We are known as a firm that is highly professional and also highly human. We offer clients extensive experience and a comprehensive understanding of all areas of business, employment, and family-based immigration law worldwide.

For more information about our Global Immigration Practice and services, please contact Jill Marie Bussey at [jill.bussey@goellaw.com](mailto:jill.bussey@goellaw.com) or +1 703.796.9881.

\*Goel & Anderson, LLC does not engage in the practice of law within India. All services in India are provided by our affiliate, G&A Immigration Services Private Limited.

The information contained in this document is intended for informational purposes only, is general in nature, and does not constitute legal guidance.



Innovative Approaches to Immigration Law

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